



Dear Colleagues, International Students and Scholars,

As previously announced last month ([May 17th Message](#)), Dashew Center will be launching a new portal for all F-1/J-1 international student & scholar requests at UCLA called **MyBruin International** (rebranded from the initial name: **International Services Portal**). We are in the final stages of the implementation process which is scheduled to take place from July 2 through July 22, 2024. In this message we aim to clarify the continued support and services that will be available to international students, scholars and UCLA departments during the implementation period. For more information on **MyBruin International** portal, please visit [MyBruin International Information page](#).

Please note: This is NOT a change in U.S. federal immigration policies, procedures, or systems, but only a [UCLA internal system update](#).

Key takeaway:

We are in process of launching a new centralized system for international services at UCLA for all F-1 and J-1 status holders with related document requests. As we approach the implementation period of **MyBruin International** portal, Dashew Center document processing services will be **limited** between July 2 through July 22, 2024. [See the timeline for implementation](#).

What key services will be temporarily unavailable during the implementation period?

F-1 and J-1 status holders, and campus departments will not be able to submit specific document requests during this time: See all available and unavailable services [here](#).

What if my request is time sensitive?

UCLA F-1 and J-1 students and scholars, and campus departments will be able to request services for time sensitive visa documents **through email** to the specific visa support units. Please see the [eligibility criteria](#) for these requests. Upon internal review and approval, our team will process submitted document requests and send approved documents via email. Our processing times will still apply to all documents requests.

Time sensitive visa documents requests between July 2 through July 22 may be submitted via email to the appropriate visa unit for review:

- F-1 status international students: dcissf1unit@saonet.ucla.edu
- J-1 status international students/scholars, and academic departments: dcissj1unit@saonet.ucla.edu

What if I still have questions?

If you would like to contact our team directly for questions related to this implementation, please find the appropriate unit contact information through our [Contact Us Page](#).

We encourage you to submit your F-1 and J-1 visa related document requests to the Dashew Center in a timely manner, helping to reduce any potential complications and avoid unnecessary delays. Your patience and understanding during this transition period are greatly appreciated.

Sincerely,

UCLA Dashew Center