



DEPARTMENT NAME

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**RE: Full-Time Curricular Practical Training (CPT) During the Academic Term for Joe Bruin (UID 000000000)**

October 13, 2025

Dear Dashew Center,

This letter serves as confirmation that Joe Bruin is a graduate student in the [Department Name] at the University of California, Los Angeles.

The department has approved Joe Bruin to participate in a full-time Curricular Practical Training (CPT) internship with [Employer Name] during the academic term, from [Start Date] to [End Date].

Although the CPT internship exceeds 20 hours per week, the [Department Name] confirms that Joe Bruin will:

- Remain enrolled full-time in their academic program,
- Fulfill all in-person course participation requirements, and
- Continue to make normal progress toward the completion of their degree, in accordance with both departmental expectations and F-1 visa regulations.

This CPT internship is an integral part of Joe Bruin's academic curriculum and directly related to their field of study.

I understand that this letter may be submitted to the Department of Homeland Security (DHS) as part of Joe Bruin's F-1 status documentation.

If additional information is needed, please feel free to contact me.

Sincerely,

Josie Bruin  
Student Affairs Officer (SAO)  
UCLA Department Name  
310-555-5555  
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