



## STEM OPT EXTENSION I-20 REQUEST FORM

**Last Name:** \_\_\_\_\_ **First Name:** \_\_\_\_\_  
(as it appears on passport) (as it appears on passport)

**UCLA ID#:** \_\_\_\_\_ **SEVIS ID#:** N \_\_\_\_\_

**Email:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Date of Birth:** \_\_\_\_\_ **EAD Card End Date:** \_\_\_\_\_

**STEM OPT Extension I-20 Request Checklist** (email documents to an F-1 Counselor during a scheduled appointment)

- Completed STEM OPT Extension I-20 Request Form**
- \$380 [STEM OPT Extension Administrative Processing Fee](#) Payment Receipt**
- Completed [Form I-983](#)** (See [Form I-983 Instructions](#). For example, see [STEM OPT Extension Workshop](#))
- 1 copy of I-94 Admission Record**
  - **Electronic I-94:** Access and print record here: <https://i94.cbp.dhs.gov/i94/#/home>
  - **OR Paper I-94:** Please copy both front and back sides
- 1 copy of your most recent U.S. entry stamp in passport**
- 1 copy of passport biographical page** (passport must be valid at least 6 months into the future from the date that USCIS will receive your STEM OPT Extension application)
- 1 copy of most recent OPT I-20** (pages 1 & 2)
- 1 copy of EAD** (front and back sides)
- 1 copy of your STEM degree diploma or official transcript**
- Employment verification letter** (must include: job title, supervisor's name, employer's contact information, and employer's E-Verify ID)
- [F-1 Document Shipping Request Form](#)** (only required if you would like a paper-format STEM OPT Extension I-20 shipped to your address)

<b>FOR DCISS USE ONLY</b>	<b>INIT:</b> _____ <b>DATE:</b> _____
	<input type="checkbox"/> <b>Restriction Holds</b> <input type="checkbox"/> <b>Current Enrollment</b> <input type="checkbox"/> <b>Past Enrollment</b> <input type="checkbox"/> <b>OPT Admin Fee</b>



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