UCLA Dashew Center for International Students & Scholars

106 Tom Bradley International Hall, UCLA
Los Angeles, CA 90095
Website: www.internationalcenter.ucla.edu
Email: dcissj1unit@saonet.ucla.edu

TRANSFER-IN REQUEST FORM

Instructions: After completing Part 1, you must take this form to the J-1 Advisor at your current institution for completion. If this request is approved, your SEVIS record will be transferred to UCLA on the SEVIS Transfer Release Date (Part 2) and a DS-2019 will be issued shortly thereafter. After arriving at UCLA you must complete the mandatory online check-in process. This is required by the US Department of Homeland Security.

Part 1: To be completed by the transferring J-1 (EV) Exchange Visitor

Desired Date of Transfer **TO UCLA** *(MM/DD/YY)*:		
Last Name:	Middle Name:	
First Name:	**SEVIS ID #:**	
Phone #:	Email Address:	
EV's Signature:		Date *(MM/DD/YY)*:

Part 2: To be completed by the International J-1 Advisor (RO/ARO) at current institution

Once approved by the Dashew Center, please release EV to UCLA's Exchange Visitor Program # - P-1-00181

SEVIS Transfer Release Date *(MM/DD/YY):*
Exchange Visitor's initial Date of Entry into the United States *(MM/DD/YY):*
Has the EV received a waiver recommendation? ❑ Yes ❑ No

This form completed by:

Name of Institution:	
Name of RO/ARO:	Phone #:
Email Address:	

To the best of my knowledge the Exchange Visitor has maintained lawful J-1 status and is eligible for a transfer.

RO/ARO Signature:	Date (*MM/DD/YY*):

When completed, the exchange visitor must upload this form to UCLA's online DS-2019 Request Application.