

Dear Students and Scholars,

The Dashew Center continues to closely monitor COVID-19 developments and campus updates. We are taking proactive steps to protect our constituents, team members, and communities and ensure a safe environment while operating effectively and continuing to provide all essential services.

While the Dashew Center remains open and available to assist you, in the interest of mitigating the spread of COVID-19, we have temporarily suspended walk-in inquiries, appointments, in-person workshops and hand-in sessions, and document pick-up until further notice.

We are offering the following options to address your needs:

- All general inquiries (non-visa-related) may be submitted to the Dashew Center via email: [oissassi@saonet.ucla.edu](mailto:oissassi@saonet.ucla.edu)
- For questions about F or J visas, please see our [contact page](#) to email the appropriate visa advising unit. Please include your 9-digit UCLA ID number (if applicable) in your email so we can better assist you.
- All appointments (including those already scheduled) with F-1 Counselors and J-1 Advisors will be offered as phone or Zoom appointments.
- All documents (for requests submitted in person prior to today) will be mailed to your address via FedEx service, with complimentary shipping. Please confirm your mailing address (where you would like your document shipped) by submitting an online shipping request form:
  - F-1 Students: [F-1 Document Shipment Request](#) (excluding CPT and OPT I-20s)
  - J-1 Students and Scholars: [J-1 Document Shipment Request](#)
- For inquiries regarding CPT, please email [dcissf1unit@saonet.ucla.edu](mailto:dcissf1unit@saonet.ucla.edu)
- In-person OPT Hand-In Sessions are temporarily suspended until further notice. Please mail your completed application materials (please refer to the [OPT Request form](#)) to the Dashew Center with the following information on your mailing envelope:

ATTN: OPT Application  
UCLA Dashew Center  
417 Charles Young Drive West, 106 Bradley Hall  
Los Angeles, CA 90095-1379  
Phone: 310-825-1681 (if required for your shipment)

Due to the high volume of applications, we will not be able to confirm receipt of your application documents quickly. It is highly recommended that you mail your documents to the Dashew Center with mail tracking so

you can confirm your shipment delivery. An F-1 Counselor will contact you via email once your application has been processed.

We are still waiting for clarification from federal agencies regarding the ability for F-1 students to apply for OPT while overseas during their final quarter. We will update the FAQ on our [COVID-19 Updates](#) page as soon as we receive a response.

Please continue to check our [COVID-19 Updates](#) page for updated FAQ's and developments.

We appreciate your flexibility and understanding during this difficult time and look forward to continuing to serve you in the safest way possible.

Sincerely,

Sam Nahidi  
Director