

# Invitation Letter Template

[Date]

[Name of Embassy or Consulate]

[Address/Location of Embassy or Consulate]

To Whom It May Concern:

My name is [Last Name, First Name as appears on passport]. I am currently registered as an/a [undergraduate/graduate] student in the [Example: School of Engineering and Applied Science] at the University of California, Los Angeles pursuing coursework towards a [Example: Bachelor's] degree in the field of [Name of Degree Program such as, Computer Science]. I would like to invite the following family member(s) to visit the United States to attend my commencement ceremony on [date].

Family Member(s) Information

LAST NAME, First Name

Relationship to Student

Thank you for your assistance in this matter.

Sincerely,

[Student's Signature]

[Print Student's Name]